Klamath Community College Board of Education
7390 South Sixth Street * Klamath Falls, Oregon 97603

Regular Meeting – Tuesday, September 22, 2026 6:00 PM

MINUTES

I. CALL TO ORDER

Chair DeCrans called the regular meeting of the Klamath Community College Board of Education to order at 6:00 p.m.

Members Present: Raymond Holliday; Misty Buckley; Kate Marquez; Dave Jensen; Rejeana Jackson; Kenneth DeCrans; and Natalia Lebkowsky, non-voting Board Member. A quorum was confirmed.

Members Absent: None.

Staff Present: Dr. Roberto Gutierrez, President; Dr. David Allred, Vice President; Gail Schull, Vice President; Denise Reid, Vice President; Lucas Ritter, Vice President; Shannon Childs, Secretary to the Board; Victor Rios, staff; Carly Gilder, staff; and Gerry O'Brien, staff.

Guests: Guest via zoom (1).

II. BOARD REORGANIZATION

A. Oath of Office for Newly Elected/Nominated Student Non-Voting Board Member

Chair DeCrans asked Natalia Lebkowsky to stand and repeat the oath of office.

III. SHOWCASE

None.

IV. CONSENT AGENDA

A. Board Minutes (Regular Meetings June 23, July 1, and Board Retreat September 8, 2026)
B. Personnel Action
C. Administrative Reports
D. Appropriated Objects (Financials)
E. Enrollment Dashboard

Ms. Childs shared that Denise Reid was not at the July 1, 2026 Board Meeting and that her name would be removed.

Motion: To adopt the consent agenda with change.
Motion by: Dave Jensen
Second by: Rejeana Jackson
Discussion: None.
Public Comment: None.
Action: Raymond Holliday, yay; Misty Buckley, yay; Kate Marquez, yay; Dave Jensen, yay; Rejeana Jackson, yay; Kenneth DeCrans, yay.
Motion passed. Unanimous approval.

V. ADOPTION OF AGENDA

Motion: To adopt the agenda as presented.
Motion by: Dave Jensen
Second by: Misty Buckley
Discussion: None.
Public Comment: None.
Action: Raymond Holliday, yay; Misty Buckley, yay; Kate Marquez, yay; Dave Jensen, yay; Rejeana Jackson, yay; Kenneth DeCrans, yay.
Motion passed. Unanimous approval.

VI. PRESIDENT REPORT

a. Dr. Gutierrez introduced Dr. David Allred as the new Vice President of Academic Affairs. Dr. Allred shared his history.
b. Dr. Gutierrez shared and reviewed a handout, "Housing Development Opportunity Summary Klamath Falls, Oregon". Dr. Gutierrez will share hard copies of the report with the Board.
c. When the KCEDA quarterly meeting schedule is available, Dr. Gutierrez will share it with the Board.
d. Dr. Gutierrez explained that he is working to communicate with OCDC as their Executive Director is retired.
e. Dr. Gutierrez shared and reviewed a handout, "Foothills Professional Complex".

VII. ASKCC STUDENT REPORT

a. ASKCC President Lebkowsky introduced herself. She shared that this is her second year with ASKCC. She is working on an associate's in business administration,
b. This year, ASKCC has five officers in office, seeking to fill one more position by winter.
c. New Student Orientation was held with a little over 145 students present.
d. This summer, ASKCC was able to fill 68 pantry bags.

VIII. STATE REPORT

a. Trustee Jackson shared Legislative Days updates.
b. OCCA launched the state-side Community College Work for Oregon campaign in conjunction with Legislative Days.
c. The September Economic and Revenue Forecast was highlighted.
d. The OCCA annual Conference is coming up in Sunriver, Oregon, November 4-6.
e. Looking ahead, as Oregon moves forward with legislative session, OCCA will increasingly focus on building support.
f. ASKCC President Lebkowsky was encouraged to attend, coordinating through Student Affairs.

IX. FOUNDATION REPORT

a. VP Ritter shared that the KCC Foundation Board approved 128K for summer and fall term Scholarships
b. $11,900 was awarded to 36 students during the summer term. Fall scholarships start next week with classes.
c. VP Ritter went to the Howard Johnson Golf Tournament to speak regarding apprenticeship programs. That event raised over $22,776 in scholarships for apprenticeships.
d. The Acorn to Oaks Foundation event invitations were shared with the Board, and they were encouraged to attend. VP Ritter shared details of the October 23, 2026 event.

e. VP Ritter shared and reviewed the Childcare Learning Center Donation Update via handout with the Board.

X. PUBLIC PARTICIPATION

A. Public Participation (Public comment 3 minutes per person)
- None.

XI. INFORMATIONAL AND ACTION ITEMS

A. Community College Support Fund – **Information Item**

Dr. Gutierrez introduced Director Victor Rios to share information. Director Rios handed out and reviewed an updated PowerPoint presentation. The presentation included a State Funding Overview on the state funding formula; component 1: base & categorical; component 2: enrollment; component 3: student support & student success; a forward look; summary; and Lightcast Economic Impact Analysis results.

VP Reid shared that she and Director Rios were using the same numbers from reports.

B. Appointment of New Board Member to Zone 2 **- Action Item**

Chair DeCrans invited the Board to share their thoughts on applicant Katherine Hewitt. Very positive thoughts were shared.

Motion: To nominate Katherine Hewitt as Board Member in Zone 2.
Motion by: Misty Buckley
Second by: Kate Marquez
Public Comment: There were further positive highlights of Katherine Hewitt's background at KCC.
Action: Raymond Holliday, yay; Misty Buckley, yay; Kate Marquez, yay; Dave Jensen, yay; Rejeana Jackson, yay; Kenneth DeCrans, yay.
Motion passed. Unanimous approval.

Chair DeCrans will call Katherine Hewitt and share the positive vote.

C. BP 7610 Federal/Out-of-State Law Enforcement Operations – **Action Item – First Reading**

Chair DeCrans shared that all 17 community colleges will need to adopt a policy for this. Dr. Gutierrez will be responsible for updating an administrative procedure for the College. Dr. Gutierrez reviewed the information as provided in the packet.

D. President's Goals – **Action Item**

The President's Goals, as developed at the September Board Retreat, were read and discussed.

a. Continue Building a Remote Version of the International Program

b. Continue to Enhance Relationships with Native American Community and Monitor Data for Credit and Non-Credit Courses for Annual Board Review

c. Secure a Union Contract with the Classified Staff in Support of the College Mission

d. Work with the State to Adjust the Apprenticeship Ratios in the Trades, Specifically in Rural Communities

e. Consider a Bookstore Format That is Financially Sustainable for KCC

f. Work to Ensure a Successful Capital Campaign for the Childcare Learning Center

g. Review an Improvement Plan to Beautify the Campus, with an Efficient Use of Resources

Motion: To accept the President's Goals as presented.
Motion by: Raymond Holliday
Second by: Misty Buckley
Discussion: None.
Public Comment: None.
Action: Raymond Holliday, yay; Misty Buckley, yay; Kate Marquez, yay; Dave Jensen, yay; Rejeana Jackson, yay; Kenneth DeCrans, yay.
Motion passed. Unanimous approval.

Chair DeCrans recessed the meeting at 6:55 pm

XII. RECESS REGULAR MEETING
XIII. EXECUTIVE SESSION (Pursuant to ORS 192.660(2)(d)(h))

Executive session convened at 7:11 pm.

An executive session was called under ORS 192.660(2)(d), which allows the Board to conduct deliberations with persons designated by the governing body to carry on labor negotiations, and ORS 192.660 (2)(i) which allows the Board to review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee or staff member who does not request an open hearing.

Raymond Holliday, Misty Buckley, Kate Marquez, Kenneth DeCrans, Dave Jensen, Rejeana Jackson, Dr. Roberto Gutierrez, Denise Reid, and Shannon Childs were present for the executive session.

There was an update to the labor negotiations.

XIV. RECONVENE REGULAR MEETING

Chair DeCrans reconvened the meeting at 7:55 pm.

XV. BOARD DISCUSSION AND PUBLIC PARTICIPATION

A. Board Discussion

i. Board Comment

- Trustee Buckley shared that she heard some individuals were unhappy with the College cutting agriculture and were not in support of the Childcare Learning Center due to not agreeing. There was a discussion about why the agriculture program was cut. Trustee Jensen asked how many classes KCC had that could transfer into Agriculture somewhere else.
- Chair DeCrans asked, without Legal Counsel, what is being paid for outside services. VP Reid shared that as of 9/14/26 (starting 9/30/24), the College has paid outside counsel for union negotiations $357.250. VP Reid shared that about $50k was for 2024-2025. The

current year, 2026-2027, is $75K. The majority were for the 2025-2026 year, shy of $300K. There was a discussion on funding. It was noted that this did not include salaries.

XVI. FUTURE ISSUES

- None.

XVII. NEXT MEETING

A. Scheduled Board of Education Meeting: October 27, 2026, Founders Hall Boardroom

XVIII. ADJOURN

Chair DeCrans adjourned the meeting at 8:10 pm.

Respectfully submitted by:
Shannon Childs
Klamath Community College
Board of Education Secretary